

Our Ref: ALF/lmh

10th May 2019

Dear Students and Parents/Carers,

Year 11 Year Books

The Year Book Committee is pleased to announce this year's 2019 Year Book is in the process of being compiled – this will be a wonderful memento for students to look back over in the exciting years to come.

The Year Books are priced at £15.00 each and will be available to collect on results day, Thursday 22nd August, from the Library.

To ensure your child doesn't miss out, please complete and return the slip below **no later than Friday 7th June 2019**.

There is a section within the Yearbook entitled 'Friends' where students are encouraged to provide us with copies of any images they have with their school friendship groups to be included. For example, Snapchat filter images (or other filter apps), 16th birthday party images, snow day fun, sporting groups/events and more - general photos showcasing students personalities. Printed copies can be brought to reception to be copied or digital copies can be sent to a.fairweather@hanhamwoods.academy In line with current General Data Protection Regulations (GDPR), images can only be published once you have agreed to the attached consent form. Please complete and return this if your child may be featured in any of or is providing any of the images.

If you require any further information, then please do not hesitate to contact me.

Thank you in advance for your support.

Yours sincerely

Mrs A Fairweather - Administration Assistant

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Year 11 Year Book Order – form to be returned to the Finance Office by 7th June 2019

Student's Name: _____

Tutor Group: _____

- I enclose payment of £15.00 cash/cheque
- I have paid £15.00 via the online payment system

Signed (parent/carer): _____ **Date:** _____

IMAGE/PHOTOGRAPH CONSENT FORM

Image(s) Required For	Year 11 Year Book 2019
Academy Contact	Mrs Amy Fairweather, Administration Assistant 0117 440 8900
Photograph submitted by (if known)	
Date	

About the subject of the image(s)	
Name(s) of featured students (consent must be obtained before image used)	
Address of photo owner (if known)	
Age of photo owner and subjects (if known)	
<p>The image(s) taken of the subject detailed above may be used for publication by the Academy for the Year 11 2019 Year Book.</p> <p>The Year Book is available to purchase to all Year 11 (2019) students and copies will be available to view by visitors, staff and students in Reception at Hanham Woods Academy.</p>	
Please tick box	
<p>I am the parent/carer of the subject of the image(s) <input type="checkbox"/></p> <p>(Required if the subject is less than 18 years old)</p>	
Signed (parent/carer)	
Date	

Return to: Mrs A Fairweather, Administration Assistant, c/o Reception at Hanham Woods Academy, Memorial Road, Hanham, Bristol, BS15 3LA

This consent is valid for 5 years from the date of signature
 The image(s) will not be used after this date without your further consent
 The Image(s) will not be published with your full name or other contact details