

Parents/Carers of Year 9 Students

Our Ref: SLH/lmh

9th January 2019

Dear Parents/Carers

Year 9 Subject Progress Evening – Thursday 17th January 2019 – 4pm to 7pm

As you may be aware, there is a Year 9 Subject Progress Evening (formally known as Parents'/Carers' Evening) taking place at the Academy on **Thursday 17th January 2019**.

The progress evening will provide a formal opportunity to discuss with your son/daughter's subject teachers current performance on new GCSE courses. It is also an opportunity to discuss targets for further improvement. It is, therefore, an important part of our Academy calendar and we very much looking forward to welcoming you at the Academy on that evening. **Appointments start at 4pm and finish at 7pm.**

The booking system for this evening is electronic. Parents/Carers will now be able to book appointments with teachers directly via an online booking system. To do this, visit www.hanhamwoods.parentseveningsystem.co.uk (there is also a link to this website on our Academy website) where you will be asked for your details to access appointments. If you are unsure of your son/daughter's tutor group, then please ask them for this information.

On arrival next Thursday, you will receive a pack of information about your son/daughter's progress, current attendance statistics and advice for parents/carers on revision guides and techniques to support learning at home. Your son/daughter's last progress check will be made available to you in this parent pack. This information was sent out last term, but we feel it is important to share this again to allow more focused discussions with subject teachers about your son/daughter's progress in each subject.

Appointment bookings open on Thursday 10th January at 8am and will close at midday on the 17th January. Appointments are scheduled on a first come first served basis, therefore, we would encourage you to do this as soon as is possible to avoid disappointment. Once you have made appointments, you will receive an email confirming the appointments you have made. Should you wish to make any changes after this date or you do not have access to the internet, please contact Main Reception who will be happy to add/amend appointments on your behalf. A copy of the appointments you have made will also be handed to you on arrival, so there is no need to print this at home, unless you wish to do so.

Yours sincerely,



S. Hutchinson